

## AGENDA

**Meeting:** SOUTH WEST WILTSHIRE AREA BOARD  
**Place:** Nadder Hall, Weaveland Road, Tisbury, SP3 6HJ  
**Date:** Thursday 22 March 2012  
**Time:** 7.00 pm

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Including the Parishes of Alvediston, Ansty, Barford St. Martin, Berwick St John, Berwick St Leonard, Bishopstone, Bowerchalke, Broad Chalke, Burcombe Without, Chicklade, Chilmark, Compton Chamberlayne, Dinton, Donhead St Andrew, Donhead St Mary, East Knoyle, Ebbesbourne Wake, Fonthill Bishop, Fonthill Gifford, Fovant, Hindon, Kilmington, Mere, Netherhampton, Quidhampton, Sedgehill and Semley, South Newton, Stourton with Gasper, Stratford Toney, Sutton Mandeville, Swallowcliffe, Teffont, Tisbury, Tollard Royal, West Knoyle, West Tisbury, Wilton and Zeals.

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6:30pm.**

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Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), on 01722 434560 or email [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

or Stephen Harris (South West Wiltshire Community Area Manager), Tel: 01722 434211 or (email) [stephen.harris@wiltshire.gov.uk](mailto:stephen.harris@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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### Wiltshire Councillors

Cllr Bridget Wayman – (Chairman)	Nadder and East Knoyle
Cllr Josephine Green – (Vice-Chairman)	Fovant and Chalke Valley
Cllr Richard Beattie	Wilton and Lower Wylye Valley
Cllr Tony Deane	Tisbury
Cllr George Jeans	Mere



Items to be considered	Time
<p>1. <b>Welcome and Introductions</b></p>	<p><b>7.00pm</b></p>
<p>2. <b>Apologies for Absence</b></p>	
<p>3. <b>Declarations of Interest</b></p> <p>Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.</p>	
<p>4. <b>Youth Funding Bids 2011/12. (Pages 3 - 4)</b></p> <p>The Board will consider bids for Youth Funding as detailed in the officer's report attached to the agenda. Young people in attendance will be invited to present their bid to the Area Board.</p> <p><i>Officer: Stephen Harris, Community Area Manager.</i></p>	
<p>5. <b>Jubilee and Olympic Event Funding (Pages 5 - 12)</b></p> <p>The Board will consider applications of up to £1000 per parish (up to £2000 for Mere, Tisbury and Wilton) for funding from the Jubilee/Olympic Community Events budget, as detailed in the attached officer's report.</p> <p><i>Officer: Stephen Harris, Community Area Manager.</i></p>	
<p>6. <b>Community Area Grants (Pages 13 - 52)</b></p> <p>The Board members will consider 5 applications for funding from the Community Area Grants Scheme.</p> <p><i>Officer: Stephen Harris, Community Area Manager</i></p>	
<p>7. <b>Close</b></p> <p>The next meeting of the South West Wiltshire Area Board will be on Wednesday 11 April 2012, 7.00pm at Charlton Remembrance Hall.</p>	<p><b>9.00pm</b></p>

**Future Meeting Dates**

Wednesday 11 April 2012

7.00pm

Charlton Remembrance Hall

Wednesday 13 June 2012

7.00pm

Wilton Community Area

Wednesday 15 August 2012

7.00pm

Mere Community Area

Wednesday 17 October 2012

7.00pm

Nadder Hall, Tisbury

Wednesday 5 December 2012

7.00pm

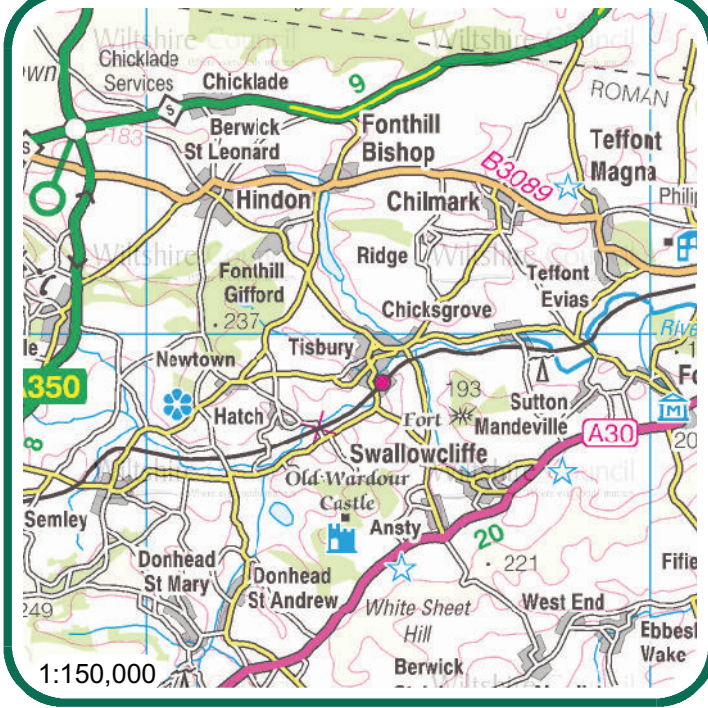
Wilton Community Centre

Wednesday 6 February 2013

7.00pm

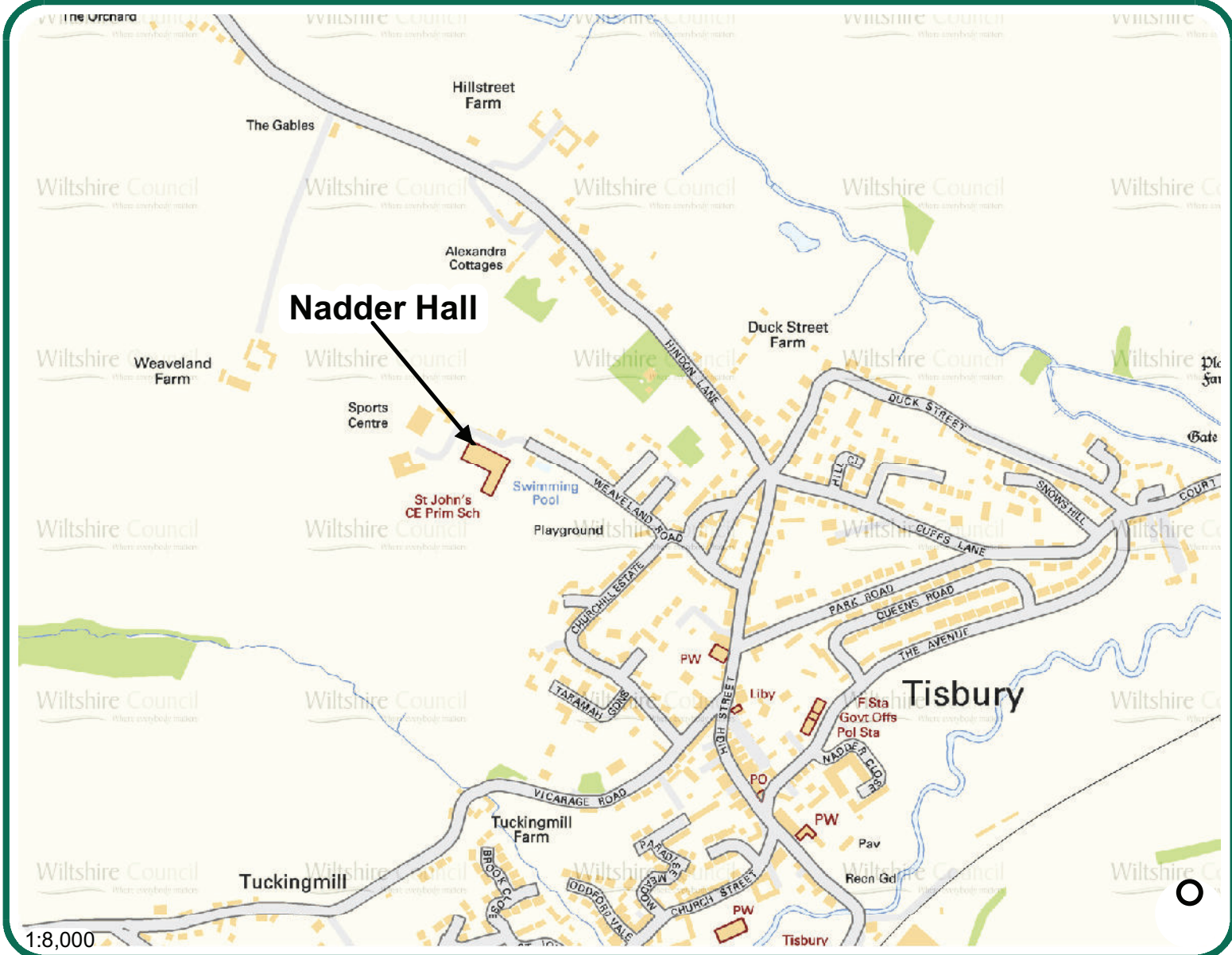
Grove Buildings, Mere





**Nadder Hall**  
**Weaveland Road**  
**Tisbury**  
**Wiltshire**  
**SP3 6HJ**


  
 Where everybody matters







<b>Report to</b>	<b>South West Wiltshire Area Board</b>
<b>Date of Meeting</b>	<b>22 March 2012</b>
<b>Title of Report</b>	<b>Funding for Young People in the South West Wiltshire Community Area</b>

**Purpose of Report**

For Councillors to consider 20 applications seeking funding for youth projects from South West Wiltshire Area Board.

Applicant	Brief description of Project	Amount
Mere 1st Guides	Transport and tickets to a concert put on specifically for Girl Guides	£500
Salisbury and District Young Farmers Club	Hall hire, activities, sponsorship and payments for talks / demonstrations	£1,000
Wilton Explorer Scouts	Equipment for outdoor scouting recreational activities	£1,000
Skate Park Group	Contribution towards a new skate park in Tisbury	£1,000
Chilmark Cricket Club Juniors	Junior coaching equipment – English Cricket Board coaching pack	£975
Mere Tiddlers and Toddlers	Equipment for toddlers' group, including replacement safety gates and new toys	£300
Wilton and Barford Primary School	Sports equipment and games to be used during lunchtimes, playtimes and 'golden time'	£1,000
Youth SVP / Upper Room / Source / Spirit	Minibus to enable young people to engage in community work	£1,000
Mere Town FC under 15s	Equipment and new kit	£1,000
Revive Youth Group	Residential activity weekend at supervised youth and outdoor activity centre	£832.24
Wilton Development Centre for Young People	Gardening project for youth centre	£1,000
West Salisbury Extended Schools	Activities during school holidays, including sport, cookery and first aid	£2,000
Junior Tisbury Arts Group	Enable young people to participate in a drama production for local community	£945.50
Fovant Youth Club	Employ youth worker to enable youth club to open weekly	£1,000
Mere School Council	Improve and update playground and playground markings	£1,000
Mere & Tisbury Development Centre for Young People	Kayaking project, including qualification for both beginners and advance kayakers. Leading to a sea kayaking expedition	£1,000
Tisbury & Mere Bridging Project	Learning skills for healthier eating, recycling and about seasonal produce – tools and equipment to do this	£1,000
Mere & Tisbury Lifeguards	Training a group of young people to be lifeguards, in order to volunteer and open local community pools for extra days	£1,000
Young Parents	Educating schools and youth clubs about life as a teenage parent and healthy eating – producing a DVD and running workshops	£1,000
Tisbury Motorcycle Project	Tools, equipment and new bike spares	£1,000
<b>TOTAL</b>		<b>£19,552.74</b>

## Background

1.1 South West Wiltshire Area Board has £11,743.64 from the 2011/12 budget for funding youth projects across the Mere, Tisbury and Wilton Community Areas.

1.2 The criteria for applications is set out below:

- Groups of young people up to the age of 21 are eligible to apply.
- A group must be a minimum of 3 young people.
- Groups can apply for up to £1000 to take part in activities, buy equipment or other project costs; grants for more than £1000 will be considered on a case by case basis.
- The project ideas should come from young people themselves and they should be actively involved in the planning.
- The project should have a 'supporter' to help and hold funds for the project (e.g. youth worker, school, parish councillor).
- The project should show benefits for young people in at least one of the following areas:
  - Leading healthier lifestyles / keeping physically healthy.
  - Learning new skills.
  - Enjoying recreation and leisure.
  - Making a positive contribution.
  - Access to transport or other services.
  - Challenging bullying or discrimination.
- Young people should have help to present their ideas to the Area Board.
- Young people should develop ideas for how they will know their project has been successful.
- Young people should be actively involved working out the project costs and benefits.

1.3 Young people, with assistance as required, will present their youth project to the Area Board during the Area Board meeting on 22 March 2012 in the form of a 3 minute presentation.

1.4 All awards will be subject to a suitable 'supporter' being in place to hold funds for the project and confirm that any necessary safeguards are in place. The supporter will ensure that funds are spent as outlined within applications and any unspent funds are returned within 3 months of the project starting. The supporter will confirm the project has run and will provide a simple account summary detailing how funds were used within 3 months of the project starting.

1.5 All awards are subject to quotes / estimates being provided as financial evidence; one quote is required for each element of the project.

1.6 All applications that have registered an interest in funding are listed above; a more detailed report will be provided for the meeting on 22 March 2012. If any projects are withdrawn before the meeting on 22 March this will also be detailed.

### **Recommendation:**

- 1) **To consider and approve funding as set out in the table above, up to a total limit of £11,743.64.**
- 2) **To delegate responsibility to the Community Area Manager, Stephen Harris, to ensure funds are only released once all financial evidence has been received and a suitable 'supporter' is in place for each project.**

<b>Report Author</b>	Stephen Harris, Community Area Manager Tel: 01722 434211 E-mail: <a href="mailto:stephen.harris@wiltshire.gov.uk">stephen.harris@wiltshire.gov.uk</a>
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<b>Report to</b>	<b>South West Wiltshire Area Board</b>
<b>Date of Meeting</b>	<b>22 March 2012</b>
<b>Title of Report</b>	<b>Diamond Jubilee / Olympic Torch Celebration applications in South West Wiltshire</b>

## Purpose of Report

For Councillors to consider funding applications of up to £1000 (£2000 for Mere, Tisbury and Wilton), either from or with the support of Parish Councils, for the purpose of holding celebrations for the Diamond Jubilee and/or the Olympic Torch route in 2012.

<b>Parish Council</b>	<b>Brief description of Celebration</b>	<b>Amount</b>
Chicklade	Celebratory BBQ	£1,000
Donhead St Mary	Celebration lunch, sports day and activities followed by tea	£1,000
Hindon	Street party with teas, BBQ and children's competitions, followed by evening celebration with live band and dancing.	£1,000
Swallowcliffe	Three days of events including village meet with music and dancing, village and church commemoration, village walk and BBQ including planting of oak tree, and lighting a beacon.	£900
Teffont	Day of community activities culminating in an evening street party.	£1,000
Fovant	Five day jubilee event, including village tea, young villagers disco, cricket match, BBQ and beacon fire and tree planting workshop. Olympic Torch event including welcome breakfast and route lining.	£1,000
Sutton Mandeville	Two day Jubilee event, including bonfire and BBQ, tea party for children and planting a tree with a plaque. Olympic Torch celebratory BBQ brunch.	£1,000
Sedgehill and Semley	Tea party in Sedgehill, including a BBQ and entertainment. Fete, tea party, beacon lighting and fireworks in Semley.	£1,000
Barford St Martin	Series of celebration events, including a picnic alongside entertainment with live music/dancing in the evening.	£1,000
Burcombe	Jubilee party including hog roast, tea party, childrens' activities and entertainment.	£1,000
Dinton	Two day Jubilee event, including evening dance and BBQ, and lunch with entertainment.	£1,000
Quidhampton	Street party with entertainment, village photo competition followed by hog roast and evening disco.	£1,000
Bishopstone	'Party in the Park' including live music, disco, talent show, hog roast and activities for children and adults.	£750
<b>TOTAL</b>		<b>£12,650</b>

- 1.1 An outline of the Diamond Jubilee / Olympic Torch celebration proposal, including the criteria for consideration and the application form, is included within the documents for this Area Board meeting. Councillors allocated funds totalling £41,000 towards this proposal during the Area Board meeting on 29 February 2012 (see appendix 1).
- 1.2 The Board has received 13 requests for this funding, either from or supported by the Parish Councils listed in the table above.
- 1.3 Parish Councils will manage any funds awarded and ensure that they are spent as outlined within applications. Any unspent funds will be returned by the Parish Council within 3 months of the event being held.

**Recommendation: To approve the funding as set out in the table above with the condition that each Parish Council that receives funding for celebrations must provide South West Wiltshire Area Board with confirmation that the event has taken place, a simple account summary detailing how funds were used and photographic / video proof within 3 months of the event being held.**

<b>Appendices:</b>	Appendix 1 - South West Wiltshire Area Board Diamond Jubilee / Olympic Torch Celebration proposal and application form
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<b>Report Author</b>	Stephen Harris, Community Area Manager Tel: 01722 434211 E-mail: <a href="mailto:stephen.harris@wiltshire.gov.uk">stephen.harris@wiltshire.gov.uk</a>
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## South West Wiltshire Area Board Area Board Project

### 1. What is the aim of the project?

In June 2012 it will be the Queen's Diamond Jubilee. In July 2012 the Olympic torch will be passing through the South West area of Wiltshire. The aim of this project is to provide a simple process for awarding grants to support celebrations within the South West Wiltshire Community Area.

### 2. How will the project work?

#### Who can apply?

The key outcome that the Area Board is hoping to achieve is to strengthen neighbourhoods through increased social cohesion. Applications are therefore welcomed from any of the following:

- Parish Council
- Neighbourhood groups
- Groups of commonality or common interests
- Residents associations

The Area Board wishes to encourage the development of stronger local communities. It will therefore accept applications from groups that have no constitution or terms of reference but have come together for the purpose of organising a celebration event.

#### Can a Parish Council support more than one application?

Yes. There is no limit on the number of applications from any one Parish. However, the Area Board Councillors will need to ensure that awards are fairly and evenly distributed.

#### Who will manage the funds?

It is important that we are accountable for public funds. It is therefore proposed that all applicants must have the full support of the Parish Council. Any grants agreed will be paid to the Parish Council who will be the accountable body. They will need to decide upon the best way to distribute the funding but it is recommended that where a group has no constitution and bank account, the Parish Council takes on that role. For example, the Parish Council could use the funds to pay for hire of items for the group to use.

Any unspent funds will be returned to the Area Board by the Parish Council. Any profits made from an event may be retained by the Parish Council.

#### Application form and Criteria to be used for deciding?

A draft application form is attached to this project proposal. It has been simplified considerably in order to make the process as easy and straight forward as possible for the applicant, Parish

Council and the Area Board.

In deciding upon whether a grant should be awarded, the key consideration will be:

- Will the event help create stronger neighbourhoods and communities and will the award of a grant help this to occur.

### **Financial implications**

It is proposed that :

- £41k is ring fenced for this project. If there is any funding unspent, this will revert back to the Area Board general funding pot.
- Grants will be awarded up to a maximum of £1000. The exception to this is that Mere, Tisbury and Wilton parishes will be awarded up to a maximum of £2000.
- The Parish Council will be responsible for managing any awards given within its Parish.

### **3. Where is the project taking place?**

Within the South West Wiltshire Community Area.

### **4. When will the project take place?**

#### **Process for applying:**

<b>What</b>	<b>When</b>	<b>Who</b>
Take member initiative proposal to Area Board for agreement	29 February 2012 Area Board Meeting	Area Board
Write to all Parish Councils inviting them to promote the project within their Parish and to act as a conduit for applications, subject to approval at Area Board meeting on 29 February 2012	By end of January 2012	Area Board
Publicise the opportunity, support applicants to complete application form. Send completed forms to Area Board.	January – 23 March 2012	Parish Councils (supported by Area Board)
Sort through application forms sifting out any that are unsuitable and putting together recommendation	No later than end of March 2012	Area Board
Members decide upon awards at Area Board Meeting and Parish Councils informed	29 Feb, 22 Mar and 11 Apr 2012	Unitary Councillors
Run events	June/July 2012	Groups or Parish

### **5. What are the Community benefits/evidence of need/desired outcomes?**

Similar events have proved very successful in bringing local communities together. They allow people living in the same area to meet, often for the first time, and to get to know each other. The outcome is a legacy of increased community cohesion and support.

### **6. Who will manage/be responsible for this project?**

**The Community Area Manager and Area Board Chairman will manage the overall process. The Parish Councils will be responsible for deciding which applications will be submitted from within their own Parish.**

**The Unitary Councillors will be responsible for deciding which awards should be granted. The Parish Council will provide confirmation that the event has taken place, a simple account summary detailing how funds were spent, and photographic or video evidence to the Community Area Manager within 3 months of the event. The Parish Council will also return any unspent funds to Wiltshire Council within 3 months of the event.**

#### **7. Costs/quotes/ match funding?**

**£41k to be ring fenced from the existing budget for 2011/12.**

**No match funding is required but councillors will look favourably on applications where some contribution towards funding has been raised.**



## South West Wiltshire Area Board Diamond Jubilee / Olympic Torch Celebration Application Form 2011/2012

PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED  
Please contact your Parish Council before completing your application

### 1. Your organisation or group

Name of organisation/group			
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

### 2. Your Celebration

Celebration Title/Name			
Please briefly describe what type of celebration or street party you are organising (Max 150 words)			

Where will your celebration take place?	
When will your celebration take place?	
If you are successful with your application, what will the funding be used for?	
How many people do you expect to attend?	

### 3. Funding

How do you think your project will make a difference to your community?			
How much funding are you applying for (£1000 maximum or £2000 for Mere, Tisbury and Wilton PCs)			

What will be the total cost of your celebration?			
If you are expecting to receive any other funding for your celebration, please give details.	Source of Funding	Confirmed	Amount

#### 4. Declaration (on behalf of organisation or group) – I confirm that...

- The information on this form is correct, that any award received will be spent on the activities Specified.
- Any form of licence, insurance or other approval for this project will be in place prior to the commencement of the project outlined in this application.
- Acknowledgement will be given of South West Wiltshire Area Board support in any publicity, printed or electronic.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date:

Position in organisation:

#### 5. Declaration (on behalf of Parish Council, including where Parish Council is also the applicant) – We ....

- (If appropriate) Confirm that the applicant has discussed the celebration with us and to the best of our knowledge, the information on this form is correct.
- Support this application for funding.
- Confirm that if an award is received, we will manage the funds and ensure that it is spent as outlined within this application. Any unspent funds will be returned within 3 months of the event being held.
- If an award is received, we will provide South West Wiltshire Area Board with confirmation that the event has taken place, a simple account summary detailing how funds were used and photographic / video proof within 3 months of the event being held. I give permission for Wiltshire Council to use this media content.

Name:

Date:

Position in Parish Council:

All completed application forms should be sent to:

Stephen Harris  
Community Area Manager

Tel: 01722 434211  
email: [stephen.harris@wiltshire.gov.uk](mailto:stephen.harris@wiltshire.gov.uk)



<b>Report to</b>	<b>South West Wiltshire Area Board</b>
<b>Date of Meeting</b>	<b>22 March 2012</b>
<b>Title of Report</b>	<b>Community Area Grants</b>

## Purpose of Report

To ask Councillors to consider 5 applications seeking 2011/12 Community Area Grant Funding.

<b>Application</b>	<b>Amount</b>
Artificial cricket pitch Applicant: Donhead St Mary Parish Council	£2,500
Renewal of playing mats Applicant: Dinton and District Short Mat Bowling Club	£1,476
Purchase of covers for cricket ground wicket Applicant: Chalke Valley Cricket Club.	£2,579
Mere Town FC stadia improvement project Applicant: Mere Town Football Club	£4,000
Mere skate park Applicant: Mere Parish Council	£20,000

## 1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (15 April 2011). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement. With this in mind Community Area Grants should be encouraged from and awarded to community and voluntary groups.
- 1.4. Area boards will not consider applications from Town and Parish Councils for purposes that relate to their statutory duties or powers that should be funded from the local Town/Parish precept. However, this does not preclude bids from Town/Parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the Town/Parish council.
- 1.5. In addition to Community Area Grants, Councillors can submit an Area Board Project which differs from Community Area Grants in that they do not require match funding. Area Board Projects should not be used to avoid complying with Community Area Grant criteria.
- 1.6. Officers are required to provide recommendations in their report, although the decision to support applications and to what level is made by Wiltshire Councillors on the Area Board.
- 1.7. Funding applications will be considered at every Area Board meeting.
- 1.8. All applicants are encouraged to contact Charities Information Bureau which is working on behalf of Wiltshire Council to support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.9. Paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce the volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.10. The 2011/2012 funding criteria and application forms are available on the council's website ([www.wiltshire.gov.uk/areaboards](http://www.wiltshire.gov.uk/areaboards)) or paper versions are available from the Community Area Manager.



<p><b>Background documents used in the preparation of this Report</b></p>	<ul style="list-style-type: none"> <li>• Community Area Grant Application Pack 2011/12</li> <li>• Wiltshire Community Plan 2011 – 2026</li> </ul>
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## 2. Main Considerations

- 2.1. South West Wiltshire Area Board has been allocated a 2011/2012 budget of **£121,048** for Community Area Grants, Community Partnership Core Funding and Area Board Projects.
- 2.2. The carry forward from the 2010/2011 budget is **£40,188**. This gives a **total budget of £161,236** for the 2011/2012 budget.
- 2.3. The amount of funding remaining for 2011/2012 is currently **£16,778.43**.
- 2.4. Councillors will need to be satisfied that grants awarded in the 2011/12 year are made to projects that can realistically proceed within a year of the award being made.
- 2.5. There will be no more rounds of funding during 2011/12 after this meeting. The deadline for submitting applications to the Community Area Manager is 4 weeks prior to the meeting. For the actual dates see: [www.wiltshire.gov.uk/council/areaboards/southwestwiltshireareaboard.htm](http://www.wiltshire.gov.uk/council/areaboards/southwestwiltshireareaboard.htm)

## 3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

## 4. Financial Implications

- 4.1. Awards must fall within the budget allocated to the South West Wiltshire Area Board. Grant applications totalling **£30,555** have been received for this meeting.

## 5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

## 6. HR Implications

- 6.1. There are no specific HR implications related to this report.

## 7. Equality and Inclusion Implications

- 7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.
- 7.2. Implications relating to individual grant applications are outlined within section 8 –

“Officer Recommendations.”

## 8. Officer Recommendations

Ref	Applicant	Project proposal	Funding requested
Tis/11/039	Donhead St Mary Parish Council	Artificial cricket pitch	£2,500

- 8.1.1. Officers are of the opinion that this application meets the 2011/12 grant criteria.
- 8.1.2. The application demonstrates a link to the Wiltshire Community Plan 2011 – 2026 (p10); this will assist in fostering strong communities by drawing together members of the community through engaging in sport.
- 8.1.3. This project is to fund the cost of an artificial cricket pitch to replace the current grass pitch. A new pitch will save on repair work costs, requiring minimal maintenance, and ensure that fewer games are called off due to the state of the pitch.
- 8.1.4. The sports club cricket team consists of many players under the age of 21, and draws participants from surrounding villages in parishes such as Donhead St Andrew, Berwick St John and Donhead St Mary. The sports club is a draw for many local people and families due to the range of facilities that it has; an improved cricket pitch will assist in the process of encouraging adults and children to watch and take an interest.
- 8.1.5. The Area Board recognises the need to support and enhance local facilities for all the community.
- 8.1.6. If the Board does not fund this project then the community would continue to fundraise.

Ref	Applicant	Project proposal	Funding requested
wil/11/038	Dinton and District Short Mat Bowling Club	Renewal of playing mats	£1,476

- 8.1.7. Officers are of the opinion that this application meets the 2011/12 grant criteria.
- 8.1.8. The application demonstrates a link to the Wiltshire Community Plan 2011 – 2026 (p10); this will assist in fostering strong communities by drawing together members of the community through engaging in sport.
- 8.1.9. This project is to fund the purchase of four new playing mats, to replace the current mats that have been used for the past ten years. This will enable the club to maintain its ability to provide opportunities for both recreation and competition into the future.

8.1.10. The bowls club has a membership of 37, with age ranges between 45 – 85, as well as attracting visitors. The activity helps to provide a healthy lifestyle.

8.1.11. The Area Board recognises the need to support and enhance local activities for all the community.

8.1.12. If the Board does not fund this project then the community would continue to fundraise.

Ref	Applicant	Project proposal	Funding requested
wil/11/040	Chalke Valley Cricket Club	Purchase of covers for cricket ground wicket	£2,579

8.1.13. Officers are of the opinion that this application meets the 2011/12 grant criteria.

8.1.14. The application demonstrates a link to the Wiltshire Community Plan 2011 – 2026 (p10); this will assist in fostering strong communities by drawing together members of the community through engaging in sport.

8.1.15. This project is to purchase covers to protect the new cricket wicket from bad weather in order to ensure a good standard of cricket can be played.

8.1.16. Chalke Valley Cricket Club has a thriving junior section, involving approximately 50-60 young people (girls and boys) in training sessions and matches from the surrounding parishes. The club also runs three adult teams of varying ability, and in the last five years has put eight members through UKCC coaching course. Three Level 2 coaches now volunteer in supporting the junior training.

8.1.17. The Area Board recognises the need to support and enhance local facilities for all the community.

8.1.18. If the Board does not fund this project then the community would continue to fundraise.

Ref	Applicant	Project proposal	Funding requested
Mer/11/042	Mere Town FC	Stadia improvement project	£4,000

8.1.19. At the time of writing this report, officers are still making enquiries in order to establish whether this application meets the 2011/12 grant criteria. These enquiries are listed below:

- Due to the total cost of the project exceeding £5,000, three quotes/estimates for the works planned have been requested.
- Clarification has been sought on Project Income figures in Section 5 of the application.
- A copy of the accounts has been requested.
- Confirmation of when planning permission was awarded has been requested.
- A copy of Mere Town FC's constitution or terms of reference has been

requested.

A full report will be provided at the Area Board meeting on 22 March 2012.

Ref	Applicant	Project proposal	Funding requested
mer/11/044	Mere Parish Council	Skate park	£20,000

8.1.20. At the time of writing this report, officers are still making enquiries in order to establish whether this application meets the 2011/12 grant criteria. These enquiries are listed below:

- Due to the total cost of the project exceeding £5,000, three quotes/estimates for the works planned have been requested.
- Due to the total project cost exceeding £50,000, a copy of a business plan has been requested.
- A Town or Parish Council will not normally receive more funding than contributed by the Town or Parish Council themselves; clarification has been sought from the applicant as this would limit the funding application to £18,389.
- A copy of Mere Parish Council's constitution or terms of reference has been requested.

A full report will be provided at the Area Board meeting on 22 March 2012.

<b>Report Author</b>	Stephen Harris, Community Area Manager Tel: 01722 434211 E-mail: <a href="mailto:stephen.harris@wiltshire.gov.uk">stephen.harris@wiltshire.gov.uk</a>
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## Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED  
For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)  
Please contact your Community Area Manager before completing your application  
(See Section 3 for contact details)

### 1. Your organisation or group

Name of organisation	Donhead St Mary Parish Council		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/council <input checked="" type="checkbox"/> Other, please specify		

### 2. Your project

Project Title/Name	Artificial Cricket Pitch-Donhead St Mary.		
What is your project about and what does it aim to achieve?  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Donhead Sports Club have an excellent cricket team with most of the team under the age of 21 who all come from around the surrounding villages such as Donhead St Andrew, Berwick St John and Donhead St Mary. As the Cricket Pitch is in need of repair the Sports Club have made inquires re Artificial Cricket Pitch which would be everlasting and would save on constant repair work.		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Tisbury Area		
Have we discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date 4 January, 2012	No <input type="checkbox"/>
Have we discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date 4 January 2012	No <input type="checkbox"/>

Where will your project take place?	Donhead Sports Club, Remembrance Field, Charlton, SP7 0PL
When will your project take place?	April 2012
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?  <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	The Donhead Sports Club made the Parish Council aware of the deteriorating state of the existing cricket pitch and they have made enquires re a artificial cricket pitch and they have given us an estimate of what the cost would be.
How many people will benefit from your project?	<del>Approx 100</del> All residents of Donhead St. Mary, Donhead St. Andrew, Barwick St. John & Surrounding Parishes
How does your project demonstrate a direct link to the local community plan for your area? <a href="http://www.wiltshire.gov.uk/areaboards">www.wiltshire.gov.uk/areaboards</a> Please provide a reference/page no.	The Donhead Sports Club is in constant communication with the PC and provides information in the Donhead Digest which is distributed freely in both Parishes. D St. A & St Mary
<b>To be completed ONLY where town/parish councils are making an application</b>	
Is your project one which parish/ <del>town</del> councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Any other information about your project.</b> This project is subject to Donhead St Andrew Parish Council giving the Donhead St Mary their R2 monies to the value of £1768.50 and the break down is £826.51 Adults, £941.99 child. This project is vital for the youth of our parishes and also it will bring adults with their young children to watch and encourage them to take an interest.	

4. Information relating to your last annual accounts (if applicable)			
Year ending:	Month: 31 <sup>st</sup> March	Year: 2011	
A - Total income:	£33,158.42		
B - Minus total expenditure:	£29,471.74		
Surplus/deficit for year: (A minus B)	£3,686.68		
Free reserves currently held:	£0.00		
5. Financial information – If you can claim back V.A.T. please exclude from figures given below			
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)	
		P/C	
1		Own fundraising/reserves	£
		R2 Donhead St. Andrew R2	£1,768
3. AGAG - Supply & Install	14,509	Parish <del>own</del> council	£841
4. Andrew McLean- Groundwork-	£600		
	£	Trusts/foundations	£
	£		£
	£	In kind	£
	£		£
	£	Other	£
	£		£
	£		£
	£		£
Total Project Expenditure	£5,109	Total Project Income	£2,609
Total project income B		£2,609	
Total project expenditure A		£5,109	
Project shortfall A – B		£2,500	
Grant sought from Wiltshire Council Area Board		£2,500	
Bank Details			
Please give the name of the organisations' bank account e.g. Barclays			
Please give the title name of the organisations' bank account e.g. current			

### 3. Management

How many people are involved in the management of your group/organisation?  
Of these, how many are:

Over 50 years	Male	<input type="text" value="5"/>	Female	<input type="text" value="0"/>
25 – 50 years	Male	<input type="text" value="3"/>	Female	<input type="text" value="1"/>
Under 25 years	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Disabled People	Male	<input type="text" value="1"/>	Female	<input type="text" value="0"/>
Black and Minority Ethnic people	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?  
This project will be completed thus not requiring any further funding.

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?  
The Donhead Sports Club is in constant contact with the PC and the local community Committee will advise us.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>
To whom have you applied for funding for this project (other than Wiltshire Council)?  <i>Please list with amount applied for and whether you have been successful</i>	Name of Funder	Amount Applied For	Amount Received
	None	N/A	N/A
	None	N/A	N/A
	None	N/A	N/A
Have you or do you intend to apply for a grant from another area board within this financial year?  <i>If yes, please state which one(s).</i>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	



**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
  - Child Protection     Safeguarding Adults
  - Public Liability Insurance     Equal opportunities
  - Access audit     Environmental impact
  - Planning permission applied for (date)    or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 22/02/2012

**Position in organisation:** Parish Clerk

**Please return your completed application to the appropriate Area Board Locality Team (see section 3)**





## Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)**

**Please contact your Community Area Manager before completing your application  
(See Section 3 for contact details)**

### 1. Your organisation or group

Name of organisation	Dinton and District short mat bowling club		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

### 2. Your project

Project Title/Name	renewal of playing mats		
What is your project about and what does it aim to achieve?  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	This project is to replace 4 playing mats that have worn after being used for 10 years. The club is aimed at all members of the community and we welcome younger members, but at the moment the ages range from 45 to 85, with the majority over 60. The aims of the club are "to foster and promote the sport of short mat bowls at all levels , providing opportunities for both recreation and competeition" It provides a healthy lifestyle for older people and provides support and relaxation for all despite sex. age ,disability ,nationality, religion or illness.		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	South west wiltshire Area Board		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date	No <input type="checkbox"/>

<b>Where will your project take place?</b>	Dinton Village Hall
<b>When will your project take place?</b>	Every Wednesday Evening and Friday afternoon
<b>How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?</b>  <b>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</b>	<p>When the club was created in 2002/2003 we had funding from The Lottery to buy equipment . After nearly 10 years wear they need replacing. We have been saving but do not have the amount to fund the purchase to replace all the mats . There are 4 mats and with a membership of 37 people with a regular 20 to 25 people playing twice a week and with two teams in the Wiltshire league which means we have visiting teams from other Wiltshire clubs , it is important that the standard is maintained. Every year the club hosts a 60's dance and between £800 and £1000 is donated to local causes.</p> <p>Many of the members can either walk to the club or have a short car ride from neighbouring villages. Car sharing is encouraged especially when matches are played away.</p>
<b>How many people will benefit from your project?</b>	37 members and upto 100 visitors
<b>How does your project demonstrate a direct link to the local community plan for your area?</b> <a href="http://www.wiltshire.gov.uk/areboards">www.wiltshire.gov.uk/areboards</a>  <b>Please provide a reference/page no.</b>	<p>The plan upto 2026 is concerned about the increasing elderly population</p> <p>section3 no.6 page 12</p>
<b>To be completed ONLY where town/parish councils are making an application</b>	
<b>Is your project one which parish/town councils have powers to raise local taxes to fund?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Could your project be funded from your reserves?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Any other information about your project.</b> <p>We have managed to save about £300 to £ 400 a year but each mat costs about £750 . We have £2000 in a 7 day savings account and £500 to £900 in our current account which needs to be maintained to cover the summer months when the weekly subscriptions do not cover completely the hall fees, as many of our members play in outdoor clubs ,</p> <p>We would like to have a grant to pay half the cost of the mats (approx £1500) and we will pay the other £1500 from our reserves.</p> <p>As most of our players are retired it is essential that we keep the amount of subscription as low as possible.</p> <p>I enclose a quotation for the cheapest mats including delivery.</p>	

### 3. Management

How many people are involved in the management of your group/organisation?  
Of these, how many are:

Over 50 years 15	Male	<input type="text" value="16"/>	Female	<input type="text" value="14"/>	<input type="text"/>
25 – 50 years	Male	<input type="text" value="2"/>	Female	<input type="text"/>	<input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>	<input type="text"/>
Disabled People	Male	<input type="text" value="4"/>	Female	<input type="text"/>	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Every member gives £2.50 per session and an annual suscription of £8. This pays for hall fees ,subscription to WSMBA the county organisation,and we save about £400 a year.

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

As members retire (often in their 80's) we get new members asking to join. Prospective members have 2 free sessions and are loaned woods .Maintaining fit and active members of the community well into their 80's as well as supporting members following bereavement, and aiding returning to active lives following hip/knee replacements and treatment for cancer and chronic deseases is evidence.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

*Please list with amount applied for and whether you have been successful*

Name of Funder

Amount Applied For

Amount Received

Have you or do you intend to apply for a grant from another area board within this financial year?

*If yes, please state which one(s).*

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 2011	Month:	Year:
A - Total income:	£4327	
B - Minus total expenditure:	£3840	
Surplus/deficit for year: (A minus B)	£487	
Free reserves currently held:	£3096	

**5. Financial information – If you can claim back V.A.T. please exclude from figures given below**

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
4 mats	£2,976	Own fundraising/reserves	c	£1500
	£			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
<b>Total Project Expenditure</b>	<b>£2,976</b>	<b>Total Project Income</b>		<b>£</b>

<b>Total project income B</b>	<b>£1,500</b>
<b>Total project expenditure A</b>	<b>£3,000</b>
<b>Project shortfall A – B</b>	<b>£1,476</b>
<b>Grant sought from Wiltshire Council Area Board</b>	<b>£1476</b>
<b>Bank Details</b>	
<b>Please give the name of the organisations' bank account e.g. Barclays</b>	
<b>Please give the title name of the organisations' bank account e.g. current</b>	

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Safeguarding Adults
  - Public Liability Insurance  Equal opportunities
  - Access audit  Environmental impact
  - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 05/02/2012

**Position in organisation:**

**Please return your completed application to the appropriate Area Board Locality Team (see section 3)**







## Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)**

**Please contact your Community Area Manager before completing your application (See Section 3 for contact details)**

### 1. Your organisation or group

Name of organisation	Chalke Valley Cricket Club		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

### 2. Your project

Project Title/Name	Purchase of covers for cricket ground wicket		
What is your project about and what does it aim to achieve?  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Our project is to purchase cricket covers to shield our new cricket wicket from inclement weather and to ensure the pitch is of the highest quality for the playing of cricket.		
In which community area does your project take place? <i>(Please give name – see section 3 of the grants pack)</i>	Chalke Valley, South West Wiltshire Area Board		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Date	16 February 2012
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Date	16 February 2012

<b>Where will your project take place?</b>	Cricket Ground, Butts Field, Church Street Bowerchalke, Salisbury, Wiltshire, SP5
<b>When will your project take place?</b>	Spring 2012
<b>How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?</b>  <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	The Chalke Valley Cricket Club created a new cricket ground at Butts Field, Bowerchalke in 2009. This was possible through the donation of land by the late Caroline Rawle and substantial private donations by over a hundred people in the local community. All these people recognised the benefit of a new ground to enable adult, youth and female cricket to be developed to tap the latent demand for team-building active sports in the Chalke Valley.  In order to maintain this fantastic new resource for community cricket in the Chalke Valley, Chalke Valley Cricket Club is seeking funding for the purchase of wicket covers that will ensure the wicket is maintained to the highest standard for all to enjoy
<b>How many people will benefit from your project?</b>	Club members and visiting teams: c400
<b>How does your project demonstrate a direct link to the local community plan for your area?</b> <a href="http://www.wiltshire.gov.uk/areaboards">www.wiltshire.gov.uk/areaboards</a>  Please provide a reference/page no.	Project, and overall new ground development, fit well with community plan for SWA - particularly in provision of new sports facilities for youth  14
<b>To be completed ONLY where town/parish councils are making an application</b>	
<b>Is your project one which parish/town councils have powers to raise local taxes to fund?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Could your project be funded from your reserves?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Any other information about your project.</b>	

### 3. Management

How many people are involved in the management of your group/organisation?  
Of these, how many are:

Over 50 years	Male	<input type="text" value="2"/>	Female	<input type="text"/>
25 – 50 years	Male	<input type="text" value="7"/>	Female	<input type="text" value="1"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This is a single project which requires one funding allocation. Once purchased we are confident that maintenance costs can be met from our income.

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

We will receive direct feedback from our players and club members whom we consult on a regular basis.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

*Please list with amount applied for and whether you have been successful*

Name of Funder

Amount Applied For

Amount Received


Have you or do you intend to apply for a grant from another area board within this financial year?

*If yes, please state which one(s).*

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 10 months	Month: February	Year: 2012
A - Total income:	£39,784	
B - Minus total expenditure:	£48,032	
Surplus/deficit for year: (A minus B)	£8,248	
Free reserves currently held:	£3,527	

**5. Financial information – If you can claim back V.A.T. please exclude from figures given below**

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Durrant Cricket covers (inc VAT)	£4,200	Own fundraising/reserves		£2,580
Note price based on CVCC	£			£
membership of Cricketforce	£	Parish/town council		£
giving 30% discount	£			£
	£	Trusts/foundations		£
Side sheet & bowlers run sheet	£959			£
(price inc VAT)	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
<b>Total Project Expenditure</b>	<b>£5,159</b>	<b>Total Project Income</b>		<b>£2,580</b>

<b>Total project income B</b>	£2,580
<b>Total project expenditure A</b>	£5,159
<b>Project shortfall A – B</b>	£2,579
<b>Grant sought from Wiltshire Council Area Board</b>	£2,579
<b>Bank Details</b>	
<b>Please give the name of the organisations' bank account e.g. Barclays</b>	
<b>Please give the title name of the organisations' bank account e.g. current</b>	

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Safeguarding Adults
  - Public Liability Insurance  Equal opportunities
  - Access audit  Environmental impact
  - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 20/02/2012

**Position in organisation:**

**Please return your completed application to the appropriate Area Board Locality Team (see section 3)**



Reference no
Log no
For office use

## Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)**

**Please contact your Community Area Manager before completing your application (See Section 3 for contact details)**

<b>1. Your organisation or group</b>			
Name of organisation	Mere Town Football Club		
Contact name			
Contact address	1		
Contact number	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"></td> <td style="width: 50%; text-align: center;">e-mail</td> </tr> </table>		e-mail
	e-mail		
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		
<b>2. Your project</b>			
Project Title/Name	Mere Town FC Stadia improvement project		
What is your project about and what does it aim to achieve?  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The Stadia improvement project will provide a steel barrier around the perimeter of the football pitch and built in Dugouts in order for Mere Town FC to progress beyond the Dorset County League and into the Senior divisions as is the leagues stipulation. This will provide a first team platform that the younger players of Mere will want to play for and not lose them to the other clubs in higher divisions around the local area.		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Salisbury		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/> Date 9/1/12 No <input type="checkbox"/>		
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/> Date 26/1/12 No <input type="checkbox"/>		



Where will your project take place?	Mere Sports & Recreation Ground
When will your project take place?	Summer 2012
<p>How did you discover there was a need for your project (<i>please provide evidence</i>) and how will your project benefit your local community?</p> <p><i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i></p>	<p>In order to allow the 1<sup>st</sup> team at Mere to progress the league stipulates that certain ground conditions are met. These are the conditions that we seek to put in place.</p> <p>For too long the young players of Mere have had to look elsewhere for senior grade football losing dozens of young players to teams in Somerset and Dorset.</p> <p>We have built a successful team in Mere over the last 3 seasons gaining promotion now to Division 1 of the Dorset League and creating a Reserve team. But this is as far as we can progress until this work is done. If we can progress we see a place for the young players of Mere to aspire to play and will also provide greater attendance to matches increasing the likelihood of passing trade to the shops of Mere.</p> <p>The Mere Community Area Plan recognises the need for more quality sporting facilities to enable the best quality provision, which is what Mere Town Football Club seeks to provide to its adult and junior teams.</p>
How many people will benefit from your project?	100's
<p>How does your project demonstrate a direct link to the local community plan for your area?</p> <p><a href="http://www.wiltshire.gov.uk/areaboard">www.wiltshire.gov.uk/areaboard</a></p> <p>Please provide a reference/page no.</p>	
<b>To be completed ONLY where town/parish councils are making an application</b>	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? <i>If you answer YES please provide evidence elsewhere on the application form</i> )	Yes <input type="checkbox"/> No <input type="checkbox"/>
Any other information about your project.	

### 3. Management

How many people are involved in the management of your group/organisation?  
Of these, how many are:

Over 50 years	Male	<input type="text" value="3"/>	Female	<input type="text"/>
25 – 50 years	Male	<input type="text" value="5"/>	Female	<input type="text" value="5"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?  
Self Fundraising

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?  
Mere Town Youth players filtering in to the adult teams and attendance at matches increasing thereby increasing passing trade into the town.

<p>Have you contacted Charities Information Bureau for help with your application/ to seek other funding?</p>	<p>Yes <input type="checkbox"/>      Date      No <input checked="" type="checkbox"/></p>		
<p>To whom have you applied for funding for this project (<i>other than Wiltshire Council</i>)?  <i>Please list with amount applied for and whether you have been successful</i></p>	<p>Name of Funder</p>	<p>Amount Applied For</p>	<p>Amount Received</p>
<p>Have you or do you intend to apply for a grant from another area board within this financial year?  <i>If yes, please state which one(s).</i></p>	<p>Yes <input type="checkbox"/>      No <input checked="" type="checkbox"/></p>		
<p>Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?</p>	<p>Yes <input type="checkbox"/>      No <input checked="" type="checkbox"/></p>		

4. Information relating to your last annual accounts (if applicable)				
Year ending:	Month:	Year:		
A - Total income:	£A copy of our 2011/12 bank state			
B - Minus total expenditure:	£ments included to show income.			
Surplus/deficit for year: (A minus B)	£			
Free reserves currently held:	£			
5. Financial information – If you can claim back V.A.T. please exclude from figures given below				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Materials for Barriers	£3,000	Own fundraising/reserves		£410
Labour for Barriers	£1,200			£
Labour for Dugouts	£1000	Parish/town council		£50
Materials to build Dugouts	£1,200			£
Tipping charge for Dugouts	£500	Trusts/foundations		£
Materials for Hardstanding	£2,800			£
Plant & Labour for Hardstanding	£2,000	In kind		£
Tipping Charge for Hardstanding	£500			£
	£	Other		£3,300
	£			£
	£			£
	£			£
<b>Total Project Expenditure</b>	<b>£11,760</b>	<b>Total Project Income</b>		<b>£</b>
<b>Total project income B</b>	<b>£3,760</b>			
<b>Total project expenditure A</b>	<b>£11,760</b>			
<b>Project shortfall A – B</b>	<b>£8,000</b>			
<b>Grant sought from Wiltshire Council Area Board</b>	<b>£4,000</b>			
<b>Bank Details</b>				
<b>Please give the name of the organisations' bank account e.g. Barclays</b>				
<b>Please give the title name of the organisations' bank account e.g. current</b>	Current			

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Safeguarding Adults
  - Public Liability Insurance  Equal opportunities
  - Access audit  Environmental impact
  - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Position in organisation: \_\_\_\_\_

**Please return your completed application to the appropriate Area Board Locality Team (see section 3)**





Log no
For office use

## Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED  
**For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)**  
**Please contact your Community Area Manager before completing your application (See Section 3 for contact details)**

<b>1. Your organisation or group</b>	
Name of organisation	Mere Parish Council
Contact name	
Contact address	
Contact number	e-mail
Organisation type	Not for profit organisation <input type="checkbox"/> Parish/town council <input checked="" type="checkbox"/> Other, please specify
<b>2. Your project</b>	
Project Title/Name	Mere Skate Park
What is your project about and what does it aim to achieve?  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Construct a skate park in Mere to be used by all ages. The aim of this project is to provide a facility that is required in the parish, mainly by young people. Any member of the community will be able to use this facility free of charge and it will promote integration, health, fitness and wellbeing and also help them to learn and develop new skills.
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Mere
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Date 1999 onward

I/we have discussed our project  
with our Wiltshire councillor?

Yes

Date 1999 onward

No



<b>Where will your project take place?</b>	Mere Peace Memorial Sports and Recreation Ground
<b>When will your project take place?</b>	ASAP - Within 6 months if this grant awarded
<p><b>How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?</b></p> <p><i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i></p>	<p>The request for a skate park received the highest number of endorsements during a Wish Tree Consultation exercise carried out for the Mere Parish Plan in 2003. More recently, in 2009 Mere Youth Development Centre made a request to Mere Parish Council and Wiltshire Councillor to provide a much wanted skate park. Mere has some excellent recreational and sporting facilities with a Multi Use Games Area, local league football, cricket, bowls, tennis, world class archery clubs and croquet. We also have excellent walking facilities and play areas for younger children. However, the younger adults and youth have wanted a skate park for a number of years and it has not yet been provided. The project will benefit the community by providing a facility that has been wanted for a number of years and will also help to integrate members of the community by providing them with a facility that is free of charge and will also promote health, wellbeing, fitness and learn or develop new skills.</p>
<b>How many people will benefit from your project?</b>	100 plus
<p><b>How does your project demonstrate a direct link to the local community plan for your area?</b>  <a href="http://www.wiltshire.gov.uk/areaboard">www.wiltshire.gov.uk/areaboard</a></p> <p>Please provide a reference/page no.</p>	<p>Mere Community Plan page 11, support sport for youth and Mere Parish Plan Page 32</p> <p>11</p>
<b>To be completed ONLY where town/parish councils are making an application</b>	
<b>Is your project one which parish/town councils have powers to raise local taxes to fund?</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Could your project be funded from your reserves?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>



**Any other information about your project.**

Mere Parish Council has already purchased one item of second-hand skate park equipment (from Dinton Parish Council). We also have a confirmed balance of £17,639 in Policy R2 Developers Contributions which has been allocated towards this project. Mere Parish Council is also applying for further £10,000 grant funding from Awards for All and seeking further funding from the Landfill Tax Fund. If we are unsuccessful with any of our grant funding applications, the project has been designed in such a way that it can be phased and individual units can be extended or reconfigured at a later date as and when further Policy R2 funds may become available.

**3. Management**

How many people are involved in the management of your group/organisation?  
Of these, how many are:

Over 50 years	Male	<input type="text" value="9"/>	Female	<input type="text" value="4"/>
25 – 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="2"/>
Under 25 years	Male	<input type="text" value="2"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The Parish Council will fund any repairs/maintenance + insurance and safety inspections

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Feed back from Youth Development Centre and Mere Parish Council will survey users.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (other than Wiltshire Council)?

Please list with amount applied for and whether you have been successful

Name of Funder	Amount Applied For	Amount Received
Mere PC		750
Policy R2 Developers Contributio	17639	17639 confirmed
Awards for All	10000	

	Landfill Communities Fund	18914
<p><b>Have you or do you intend to apply for a grant from another area board within this financial year?</b></p> <p><i>If yes, please state which one(s).</i></p>	<p>Yes <input type="checkbox"/></p> <p>No <input checked="" type="checkbox"/></p>	
<p><b>Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?</b></p>	<p>Yes <input type="checkbox"/></p> <p>No <input checked="" type="checkbox"/></p>	

4. Information relating to your last annual accounts (if applicable)				
Year ending: 2011	Month: March	Year: 2011		
A - Total income:	£109,053			
B - Minus total expenditure:	£95,104			
Surplus/deficit for year: (A minus B)	£13,939			
Free reserves currently held:	£0.00 free reserves ( <i>£7,000 working reserves @ 30.9.11</i> )			
5. Financial information – If you can claim back V.A.T. please exclude from figures given below				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
2 <sup>nd</sup> hand skate park equipment	£750	Own fundraising/reserves		£
Installation & certification of <i>above</i> <i>(awatching estimate)</i>	£3,000			£
Skate park equipment (new) + installation <i>fallahon</i>	£38,053	Parish/town council	C	£18,389
Groundworks for base 500sq m @ £70 <i>(estimate is £60 - £70 per sq. m)</i>	£35,000			£
Barriers & fencing <i>awatching written estimate</i>	£3,000	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£	Awards for All	P	£10,000
	£	Landfill Communities Fund	P	£31,414
	£			£
<b>Total Project Expenditure</b>	<b>£79,803</b>	<b>Total Project Income</b>		<b>£59,803</b>
<b>Total project income B</b>	<b>£59,803</b>			
<b>Total project expenditure A</b>	<b>£79803</b>			
<b>Project shortfall A – B</b>	<b>£20,000</b>			
<b>Grant sought from Wiltshire Council Area Board</b>	<b>£20,000</b>			
<b>Bank Details</b>				
<b>Please give the name of the organisations' bank account e.g. Barclays</b>				
<b>Please give the title name of the organisations' bank account e.g. current</b>				

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
  - Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
  - Terms of reference/constitution/group rules *Model Standing Orders + Code of Conduct*
  - Evidence of ownership/lease of buildings and/or land *MERE PEACE MEMORIAL SPORTS + RECREATION*
- For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required. *AS GROUND GIVEN TO THE PARISH COUNCIL SOLE TRUSTEES IN 1922*

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
  - Child Protection     Safeguarding Adults
  - Public Liability Insurance     Equal opportunities
  - Access audit     Environmental impact
  - Planning permission applied for (date)    or granted (date) 01/03/2001
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: \_\_\_\_\_

Date: 26/02/2012

Position in organisation. \_\_\_\_\_

Please return your completed application to the appropriate Area Board Locality Team (see section 3)

